

INTAKE SHEET

All information provided is confidential and for office use only
 Toda la informacion suministrada es confidencial y para uso de esta agencia solamente

Name / Nombre: _____

Address/ Direccion: _____

City/ Ciudad: _____ State/ Estado: _____ Zip Code/Codigo Postal _____

Phone Number/ Home /Casa: _____ Celular: _____

Do you speak English/ Habla Ingles? Yes/Si ___ No___ If no, what language/ que idioma habla?
 Spanish ___ Creole ___ French ___ Other _____

USCIS Alien Registration Number / Numero de Extranjero: A# _____

Social Security Number / Numero de Seguro Social: _____

Marital Status _____ Are you working / Yes /Si ___ No ___ If yes/ Si, Yearly Income/Sueldo
 Anual: \$ _____ .00

Has the person applying for residency or citizenship ever been arrested / Has sido usted arrestado?
 Yes /Si ___ No ___

If we cannot find you or in case of emergency, who should we call? En caso de emergencia, favor
 llamar a:?

Name/Nombre: _____ Relationship /Relacion _____

Phone Number: _____

Spouse Name: _____ Spouse Status: _____

Number of dependents: _____ Your immigration status?: _____

Date of last entry: _____ Type of visa: _____

Referred by: _____ Services Requested: _____

Fees vary with service - Honorarios varian de acuerdo al servicio

**Client please, STOP HERE! Do not write below this line / For caseworker use only
 Por favor no escriba debajo de este renglon**

FACTS:

PROBLEM/ISSUE:

ADVICE / ACTION TAKEN:

Fee: \$ Deposit: \$ Balance: \$

Notes: